

Surrey Health and Social Care

SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

AGENDA Part One

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-i.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: syheartlandsicb.governance@nhs.net

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB (SyHt ICB)	✓
Surrey County Council (SCC)	✓

Date	Wednesday 28 June 2023	Time	10:00- 10:25
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Att (✓) / Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Convener				
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families, Surrey County Council			
Members				
Ian Smith (IS)	Chair	A		
Clare Stone (CS)	Director of Multi-Professional Leadership and Chief Nurse	✓		
Prof Claire Fuller (ProfCF)	(Chair) Chief Executive Officer	A		
Karen McDowell (KMc) <i>On behalf of ProfCF</i>	Chief Operating Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Vacant	Clinical member	-		
Tracey Faraday-Drake (TFD)	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Sarah Bellars (SBe)	Chief Nursing Officer		✓	
Samuel Burrows (SBU)	Chief Transformation & Digital Officer		A	
Richard Chapman (RC)	Chief Finance Officer		A	
Cllr Tim Oliver (TO)	(Chair) Council Leader			A
Cllr Clare Curran (CC) <i>On behalf of TO</i>	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Liz Bruce (LB)	Joint Executive Director, ASC & Integrated Commissioning		A	
Jonathan Lillistone (JL) <i>On behalf of LB</i>	Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning		✓	
Rachel Crossley (RC) <i>For item 7</i>	Joint Executive Director, Public Service Reform		✓	
Lucy Clements (LC) <i>For item 7</i>	Health Integration Policy Lead, Surrey Heartlands and Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:00 5 mins	Welcome, Introductions and Apologies a) Confirmation of Convener	To note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	To note	Convener	1
3.		Quorum *	To confirm	Convener	Verbal
4.	10:05 5 mins	Minutes from the previous meeting on 22/03/2022	To approve	Convener	2
5.		Action Log	To note	Convener	3

Item No.	Timings	Item	Action	Presenter	Paper No
6.		Questions from members of the public	To respond	Convener	Verbal
7.	10:10 10 mins	Surrey All Age Mental Health Investment Fund (MHIF): Process For Use Of Funding	To approve	LC/ RC	4
AOB					
8.	10:20 5 mins	AOB	To note	All	Verbal
9.	10:25	Meeting close	To note	Convener	Verbal
Date of future meetings for 2023/24: <i>(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)</i> <ul style="list-style-type: none"> • Wednesday 20 September 2023; 10:00- 12:00 • Wednesday 13 December 2023; 10:00- 12:00 • Wednesday 20 March 2024; 10:00- 12:00 					

***Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
Frimley ICB	One member
Surrey Heartlands ICB	A minimum of three members
Surrey County Council	Any three Cabinet members

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REGISTER OF INTERESTS

Definition of an interest

A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be, impaired or otherwise influenced by his or her involvement in another role or relationship. In some circumstances, it could be reasonably considered that a conflict exists even when there is no actual conflict. In these cases, it is important to still manage these perceived conflicts in order to maintain public trust.

It is not possible, or desirable, to define all instances in which an interest may be a real or perceived conflict. It is for each Individual to exercise their judgment in deciding whether to register any interests that may be construed as a conflict. If any Individual is unsure as to whether an interest should be declared then he or she should seek guidance from the meeting secretary or, if relevant, from the committee or sub- committee chair. (Examples below are non-exhaustive.)

Source: [NHS England Revised Statutory Guidance on Managing Conflict of Interest for ICBs](#)

<p>Financial Interests</p> <p>This is where an individual may get Direct financial benefits from the consequences of a commissioning decision. This could, for example, include being:</p> <ul style="list-style-type: none"> • A Director, including a non-executive Director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations; • A shareholder (or similar ownership interests), a partner or owner of a private or not-for-profit company, business partnership or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations; • A management consultant for a provider. <p>This could also include an individual being:</p> <ul style="list-style-type: none"> • In secondary employment; • In receipt of secondary income from a provider; • In receipt of a grant from a provider; • In receipt of any payments (for example honoraria, one-off payments, day allowances or travel or subsistence) from a provider; • In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and having a pension that is funded by a provider (where the value of this might be affected by the success or failure of a provider). 	<p>Non-Financial Professional Interests</p> <p>This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may, for example, include situations where the individual is:</p> <ul style="list-style-type: none"> • An advocate for a particular group of patients; • A GP with special interests, e.g. in dermatology, acupuncture, etc.; • A member of a particular specialist professional body (although routine GP membership of the RCGP, British Medical Association (BMA) or a medical defence organisation would not usually by itself amount to an interest which needed to be declared); • An advisor for the are Quality Commission (CQC) or the National Institute for Health and Care Excellence (NICE); • A medical researcher; • GPs and Practice Managers, who are members of the Governing Body or Committees of the ICB should declare details of their roles and responsibilities held within their GP practice. 	<p>Non-Financial Personal Interests</p> <p>This is where an individual may benefit personally in ways which are not Directly linked to their professional career and do not give rise to a Direct financial benefit. This could include, for example, where the individual is:</p> <ul style="list-style-type: none"> • A voluntary sector champion for a provider; • A volunteer for a provider; • A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation; Suffering from a particular condition requiring individually funded treatment; • A member of a lobby or pressure group with an interest in health. 	<p>Indirect Interests</p> <p>This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above) for example:</p> <ul style="list-style-type: none"> • A spouse/partner; • Close relative e.g., parent, grandparent, child, grandchild or sibling; • Close friend; or • Business partner. <p>A declaration of interest for a "business partner" in a GP partnership should include all relevant collective interests of the partnership, and all interests of their fellow GP partners</p> <p>Whether an interest held by another person gives rise to a conflict of interest will depend upon the nature of the relationship between that person and the individual, and the role of the individual within the ICB.</p>
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REGISTER OF INTERESTS: Surrey-wide Commissioning Committees in Common Members

Interests **highlighted in yellow** have been updated since the last meeting

Updated: 19/06/2023

Name	Role	Declared Interest (Name of the organisation and nature of business)	Type of Interest				Is the interest direct or indirect	Nature of interest	Date of Interest		Action taken to mitigate risk
			Financial	Non-financial Professional	Non-Financial Personal	From			To		
NHS Surrey Heartlands ICB											
Ian Smith	Chair, Surrey Heartlands ICB	Trilantic Partners	Y			Direct	Private Equity	01/01/2005	Present	N/A	
		Allsripts	Y			Direct	US Healthcare IT	25/06/2018	Present	N/A	
		Ministry of Defence	Y			Direct	Ministry of Defence	01/05/2018	Present	N/A	
		Edyn.care	Y			Direct	Ordinary	01/01/2015	Present	N/A	
		On the Mend	Y			Direct	Ordinary	15/12/2021	Present	N/A	
		Time for Medicine	Y			Direct	Ordinary	01/05/2010	Present	N/A	
		Blenheim Chalcot	Y			Direct	Ordinary	01/04/2000	Present	N/A	
		Metabolic Health Institute	Y			Direct	Investment	17/05/2022	Present	Withdrawn from specific commissioning decisions	
Clare Stone	Director of Multi-Professional Leadership and Chief Nurse	Nil declaration									
Prof Claire Fuller	Chief Executive Officer	Surrey University		Y		Direct	Visiting professor faculty of health sciences	10/05/2021	Present	Withdrawn from specific commissioning decisions	
		Pfizer	Y			Direct	Life long pension from Pfizer, following death of spouse.	24/04/2004	Present	Interest Noted	
		Park Road Group Practice		Y		Direct	Work in the practice weekly on voluntary basis as a Locum GP - not financially remunerated.	01/11/2021	Present	Withdrawn from specific commissioning decisions. Declare and withdraw from decision, should decisions affect Surrey Heath PCN.	
Karen McDowell	Chief Operating Officer/ Deputy Chief Executive	SWL ICB				Indirect	Close Family Member is employed as the Locality Finance Director for Wandsworth & Merton Place	23/07/2018	Present	Interest Noted	
Matthew Knight	Chief Finance Officer	Nil declaration									

Name	Role	Declared Interest (Name of the organisation and nature of business)	Type of Interest				Is the interest direct or indirect	Nature of interest	Date of Interest		Action taken to mitigate risk
			Financial	Non-financial Professional	Non-Financial Personal	From			To		
NHS Frimley ICB											
Tracey Faraday-Drake	Director for Children and Young People and All Age Learning Disabilities and Autism	Frimley ICB			Y	Direct	Close family member works as part of Frimley ICB finance bank team as an Invoice Validator, 12 hours per week whilst studying for a Banking degree at the University of Sussex	09/10/2022	Present	Works to a different budget and portfolio. Deputy CFO is aware of the relationship as is his manager.	
Sarah Bellars	Chief Nursing Officer	FHFT			Y	Indirect	Two close family members work for FHFT	01/04/2021	Present	Seek the advice of other senior members of the executive and non-executive team if there is a potential conflict	
Samuel Burrows	Chief Transformation & Digital Officer	Nil declaration									
Richard Chapman	Chief Finance Officer	Nil declaration									
Surrey County Council											
Cllr Tim Oliver	Council Leader	Surrey County Council	Y			Direct	Health & Wellbeing Board Member	23/05/2018	Present	Interest Noted	
		County Councils Network		Y		Direct	Chair	01/01/2020	Present	Interest Noted	
		Shooting Star Childrens' Hospital		Y		Direct	Vice President	01/01/2015	Present	Interest Noted	
		Surrey County Council	Y			Direct	Employee	23/05/2018	Present	Interest Noted	
		Surrey Heartlands ICS	Y			Direct	Independent Chair	01/04/2019	Present	Interest Noted	
Cllr Clare Curran	Cabinet Member for Education and Learning	Bookham United Charities			Y	Direct	Trustee of Bookham United Charities	tbc	Present	Interest Noted	
		Bookham Residents' Association			Y	Direct	Director of Bookham Residents' Association	tbc	Present	Interest Noted	
		St Nicholas, Great Bookham			Y	Direct	Member of the Parochial Church Council at St Nicholas, Great Bookham	24/11/2021	Present	Interest Noted	
Cllr Sinead Mooney	Cabinet Member for Children and Families	Daybreak (Charity)		Y		Direct	Trustee nominated by Spelthorne BC	tbc	Present	Withdraw from specified commissioning discussion and decisions	

Name	Role	Declared Interest (Name of the organisation and nature of business)	Type of Interest			Is the interest direct or indirect	Nature of interest	Date of Interest		Action taken to mitigate risk
			Financial	Non-financial Professional	Non-Financial Personal			From	To	
Cllr Mark Nuti	Cabinet Member for Adults and Health	Chertsey Cricket Club			Y	Direct	Chairman	tbc	Present	Interest Noted
		Henry Smith Charity			Y	Direct	Chairman of Trustees	tbc	Present	Interest Noted
		Feoffees of Chertsey Market			Y	Direct	Trustee	tbc	Present	Interest Noted
		Chertsey Almshouses			Y	Direct	Trustee	tbc	Present	Interest Noted
		Chertsey Town Football Club			Y	tbc	Vice Chairman	tbc	Present	Interest Noted
		Chertsey Black Cherry Fair			Y	tbc	Committee Member	tbc	Present	Interest Noted
		Chertsey Christmas Goose Fair			Y	tbc	Chairman	tbc	Present	Interest Noted
		Stepgates Community School	tbc			tbc	Co-opted Governor	tbc	Present	Interest Noted
		Runnymede Borough Council	tbc			tbc	Borough Councillor	tbc	Present	Interest Noted
CEASED INTERESTS/ PREVIOUS MEMBERS' INTERESTS <i>(to remain on register for 6 months following cessation)</i>										
Dr Tim Bates Ceased as a member 20/04/2023	Clinical Director – Integrated Services	Fort House Practice, Walton on Thames	Y			Direct		01/04/2020	Present	Withdraw from specified commissioning discussion and decisions
		NICS Federation	Y			Direct	Practice is a member	01/04/2020	Present	Withdraw from specified commissioning discussion and decisions
		WHAM PCN practice member	Y			Direct	WHAM PCN	03/08/2020	Present	Withdraw from specified commissioning discussion and decisions
		NICS vaccination centres	Y			Direct	Worked as a GP in vaccine centre	01/01/2021	Present	Interest Noted



Surrey Health and Social Care

SURREY COMMISSIONING COMMITTEES IN COMMON MINUTES

Committees in Common between the following organisations:

NHS Frimley ICB	✓
NHS Surrey Heartlands ICB	✓
Surrey County Council	✓

Date	Wednesday 22 March 2023	Time	14:30 – 14:40
Venue	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

Members/ Attendees:

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Convener				
Cllr Sinead Mooney	Cabinet Member for Children and Families			
Members				
Ian Smith (IS)	Chair	A		
Clare Stone (CS)	Director of Multi-Professional Leadership and Chief Nurse	✓		
Prof Claire Fuller (ProfCF)	(Chair) Chief Executive Officer	✓		
Matthew Knight (MK)	Chief Finance Officer	✓		
Dr Tim Bates (TB)	Clinical Director – Integrated Services	A		
Tracey Faraday-Drake (TFD)	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars (SBe)	Chief Nursing Officer		A	
Samuel Burrows (SBu)	Chief Transformation & Digital Officer		A	
Richard Chapman (RC)	Chief Finance Officer		A	
Cllr Tim Oliver (TO)	(Chair) Council Leader			A

Name	Title/ Role	Attendance (✓)/ Apologies (A)		
		Surrey Heartlands ICB	Frimley ICB	Surrey County Council
Cllr Clare Curran (CC) <i>On behalf of TO</i>	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney (SM)	Cabinet Member for Children and Families			✓
Cllr Mark Nuti (MN)	Cabinet Member for Adults and Health			✓
Attendees				
Liz Bruce (LB)	Joint Executive Director, Adult Social Care & Integrated Commissioning, Adult Social Care		✓	
Danielle Bass (DB) <i>For item 7</i>	Procurement Partner, Surrey County Council		✓	
Angela Guest (AG)	Committee Manager, Legal and Democratic Services, Surrey County Council		✓	
Natasha Moore (NM)	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Discussion and actions raised	Who	By when
1	<p>Welcome, Introductions and Apologies</p> <p>The Convener welcomed members and attendees; apologies were received as detailed above.</p> <p>The Convener notified members and those present that the meeting was being webcast live via the Surrey County Council website. Additionally, she reminded all present that the meeting would be recorded for administration purposes only.</p> <p>The Convener also confirmed that the Surrey County Council Committee were meeting 'in person' to fulfil their decision-making requirements. NHS Frimley and NHS Surrey Heartlands were meeting virtually.</p> <ul style="list-style-type: none"> • Confirmation of Convener The Committees confirmed SM as Convener for this meeting. 		
2	<p>Declarations of Interest</p> <p>a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete.</p> <p>The Convener noted the register of members' and attendees' interests included in the meeting papers. The Convener invited members and attendees to report any new declarations or any amendments to the register.</p>		

Item No.	Discussion and actions raised	Who	By when						
	<p>b) To receive any declarations of interest pertinent to items on this agenda. The Convener invited members and attendees to report any conflicts pertinent to items on this agenda. None were received.</p>								
3	<p>Quorum The required quorum was met for the following organisations:</p> <ul style="list-style-type: none"> • NHS Frimley ICB • NHS Surrey Heartlands ICB • Surrey County Council 								
4	<p>Minutes from last meeting on 14/12/2022 The minutes of the last meeting were presented.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="252 824 890 943"> <tr> <td>NHS Frimley ICB</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Surrey County Council</td> <td style="text-align: center;">✓</td> </tr> </table> <p>The above Surrey-wide Commissioning Committees:</p> <ul style="list-style-type: none"> • APPROVED the minutes of the last meeting. 	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓		
NHS Frimley ICB	✓								
NHS Surrey Heartlands ICB	✓								
Surrey County Council	✓								
5	<p>Action Log It was noted that there were no actions from the last meeting.</p>								
6	<p>Questions from members of the public No questions were received from the public.</p>								
7	<p>Annual Procurement Forward Plan 2023/24 DB presented the above, noting that in March 2019, SCC Cabinet approved the recommendation to delegate authority and decision making related to the strategic commissioning of health and social care services across Surrey to the Surrey-wide Commissioning Committee, as outlined in the report. The report was seeking approval of annex 1 covering 26 projects: 14 relating to Public Health Public Service Reform; one for Childrens Families and Lifelong Learning and Public Health; and 11 for Adult Social Care.</p> <p>All schemes highlighted in grey would be presented at a future Surrey-wide Commissioning Committees in Common meeting before going out to tender as follows: Mental Health Investment Fund; Childrens Community Health Services; Mental Health and Substance Misuse Supported Living; and Dementia Navigators.</p> <p>Decision Applicable to:</p> <table border="1" data-bbox="252 1973 890 2092"> <tr> <td>NHS Frimley ICB</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>NHS Surrey Heartlands ICB</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Surrey County Council</td> <td style="text-align: center;">✓</td> </tr> </table>	NHS Frimley ICB	✓	NHS Surrey Heartlands ICB	✓	Surrey County Council	✓		
NHS Frimley ICB	✓								
NHS Surrey Heartlands ICB	✓								
Surrey County Council	✓								

Item No.	Discussion and actions raised	Who	By when
	<p>Recommendation/s: The Surrey County Council Committee is asked:</p> <ol style="list-style-type: none"> 1. GIVE APPROVAL to procure for the projects listed in Forward Plan in accordance with SCC's Procurement and Contract Standing Orders. 2. TO AGREE that where the first ranked tender for any SCC projects listed in Annex 1 is within the +5% budgetary tolerance level, the relevant Executive Director, Director, or Head of Service (as appropriate) is authorised to award such contracts, while consulting with the relevant Cabinet Member as appropriate. 3. TO AGREE the procurement activity marked as 'yes' in the far right column within the Forward Plan will be returned to the Surrey-Wide Commissioning CinC for review of the commissioning and procurement strategy before going to the market. <p>The Surrey County Council Committee:</p> <ol style="list-style-type: none"> 1. GAVE APPROVAL to procure for the projects listed.. 2. AGREED that where the first ranked tender for any SCC project within the +5% budgetary tolerance level, the relevant Executive Director, Director, or Head of Service (as appropriate) is authorised to award such contracts, while consulting with the relevant Cabinet Member (as appropriate). 3. AGREED the procurement activity marked as 'yes' in the far right column within the Forward Plan will be returned to the Surrey-Wide Commissioning CinC for review of the commissioning and procurement strategy before going to the market. 		
8	<p>AOB None</p>		
9	<p>Meeting close Meeting closed at 14:40</p>		
<p>Date of next meeting: Wednesday 14 June 2023; 10:00- 12:00</p>			
<p>Signed and agreed by:</p> <p>Date: DD MMM YYYY Cllr Sinead Mooney, Cabinet Member for Children and Families (Convener)</p>			

Surrey-wide Commissioning Committees in Common Action Log- Part I

Last updated 14/02/2023; NM

Meeting where action raised	Agenda Number/ Item	Action	By whom	Deadline	Status	Update
No open actions						

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Agenda item: 7
Paper no: 5

Title of Report:	Surrey All Age Mental Health Investment Fund (MHIF): Process For Use Of Funding	
Status:	TO APPROVE	
Committee:	Surrey-wide Commissioning Committees in Common	Date: 28/06/2023
Venue:	Woodhatch Place/ Virtual meeting	
Presented By:	Lucy Clements – Health Integration Policy Lead, Surrey Heartlands and Surrey County Council Rachel Crossley – Joint Executive Director, Public Service Reform	
Author(s)/ Lead Officer(s):	Lucy Clements – Health Integration Policy Lead, Surrey Heartlands and Surrey County Council	

Executive Summary:

The ambition of the MHIF was to bring new capacity into the system and support innovative approaches to addressing the rising demand on mental health services. Focusing on preventing mental ill health will have a long-term impact on reducing need and demand for mental health services. Supporting organisations to deliver these innovative approaches will support the statutory services in place and lead to a diversity in approach to mental ill health prevention.

Following Round 1 of the MHIF process, the panel recognised there was a compelling case for funding the extension and expansion of some current prevention and early intervention programmes, whilst ensuring contracts were managed holistically, and recommended that a solution was found to enable that flexibility whilst not losing the benefits of the innovation fund. We are therefore seeking permission for £1m to be made available for our integrated adult commissioning service and £1m is made available for our integrated children’s commissioning service to work with Place leaders, Public Health colleagues and utilise the Joint Strategic Needs Assessment to identify service enhancements or extensions which meet the needs of Priority 2¹ of the Health and Wellbeing Strategy and the criteria of the MHIF.

The Executive Lead for the MHIF – Rachel Crossley – will authorise any additional commissioned services.

The paper is also asking for approval for £1.2m of the MHIF to invest in a 2-year school-based needs intervention programme which delivers against the criteria of Priority 2 of the HWB strategy, one of our priority populations and aligns with the criteria of the MHIF.

¹ Priority 2 HWB Strategy: “Supporting people's mental health and emotional well-being by preventing mental ill health and promoting emotional well-being” [Surrey Health and Well-being Strategy - update 2022 | Healthy Surrey](#)

We need authority from Committees in Common to ring-fence a portion of the MHIF money to deliver this programme. This funding would be invested into an existing contract jointly commissioned by Surrey Heartlands ICB and Surrey County Council.

Members of the Surrey Heartlands Contracting, Commissioning and Commercial Committee has reviewed this proposal and endorsed its recommendations.

Governance:

Conflict of Interest: The Author considers:	None identified	✓
Previous Reporting: (relevant committees/ forums this paper has previously been presented to)	Committee name: Surrey Heartlands Commissioning, Contracting and Commercial Committee Meeting date: 12/06/2023 Outcome: Agreed Committee name: Surrey-wide Commissioning Collaborative Meeting date: 26/05/2023 Outcome: agreed based upon agreement at CCC	
Freedom of Information: The Author considers:	Open – no exemption applies. Part I paper suitable for publication.	✓

Decision Applicable to:

Decision applicable to the following partners:	NHS Frimley ICB	n/a
	NHS Surrey Heartlands ICB	✓
	Surrey County Council	✓

Recommendation(s):

The Surrey-wide Commissioning Committees are asked to:

1. Agree £1.2m of the MHIF budget to be used to support a school-based needs mental health intervention programme which will be invested into an existing contract which is jointly commissioned by Surrey Heartlands ICB and Surrey County Council.
2. Agree £1m of the MHIF budget be used by the Surrey Adults Integrated Commissioning team to fund the extension and expansion of specific current prevention and early intervention programmes which align with the criteria of the MHIF and Priority two of the Health and Wellbeing Strategy.
3. Agree £1m of the MHIF budget be used by the Surrey Children’s Integrated Commissioning team to fund the extension and expansion of specific current prevention and early intervention programmes which align with the criteria of the MHIF and Priority two of the Health and Wellbeing Strategy.

Reason for recommendation(s):

The Mental Health Investment Fund (MHIF) is a Surrey wide resource to enable the delivery of the outcomes in Priority Two of the Health and Wellbeing Strategy. The three recommendations in this paper, alongside the ongoing funding rounds for the MHIF, will enable residents of Surrey to receive MH prevention support which is managed in a

holistic and structured way and enables the flexibility of extending and expanding specific prevention and early intervention programmes with a proven delivery benefit, whilst not losing the benefits of the innovation fund.

Next Steps

1. The proposal for the school-based needs intervention programme in respect of recommendation 1 above is to be progressed by Surrey Heartlands ICB as the lead commissioner through a contract variation.
2. In respect of recommendations 2 and 3 above, the commissioning teams will be communicated with immediately and actions commenced to identify specific programmes for expansion/enhancement so that existing contracts can be varied and/or new contracts procured in accordance with Surrey County Council's and Surrey Heartlands ICB's governance procedures.

1. Details

1.1 Introduction

- 1.1.1 The Surrey All Age Mental Health Investment Fund (MHIF) is a Surrey wide resource to enable the delivery of the outcomes in Priority Two of the Health and Wellbeing Strategy. This priority area is focused on prevention, removing barriers, and supporting people to become proactive in improving their emotional health and wellbeing.
- 1.1.2 The fund is used to support services which are non-statutory; developed by local, community-based groups. The priority for funding is to innovative schemes that directly impact local interventions supporting our priority populations and the delivery of the outcomes of Priority Two of the Health and Wellbeing Strategy.
- 1.1.3 The MHIF has completed its first round of funding and has provisionally supported ten projects spanning up to 3 years. The successful projects all provide innovative, community-focused programmes which support the prevention of mental ill health and promotion of emotional well-being across Surrey.
- 1.1.4 Governance of the contracts awarded through funding rounds and outcomes related to these contracts is overseen by the Mental Health Prevention Oversight Delivery Board (MHPODB). We are asking Commissioning Collaborative and then Committees in Common to agree to the above three recommendations which will use a proportion of the money within the MHIF for supporting clearly identified children and adult mental health prevention programmes.
- 1.1.5 Round two of the MHIF goes live in June and will be run as an open procurement process so any organisation which meets the eligibility criteria is able to apply for funding. All bids will be assessed by a panel which represents the ICB, SCC, Cabinet members, the VCSE, integrated commissioning representatives and Public Health. A moderation exercise will be undertaken to agree consensus scores following the individual evaluation exercise carried out by members of the evaluation panel and funding will be awarded in line with the Invitation to Tender. Contracts will subsequently be entered into with the successful bidders.
- 1.1.6 The MHIF was set up in 2022 with a total of £10.5m of funds, comprised of £6.5m contribution from SCC and £4.0m from the ICB. Since its start up, the Council has entered into an Agreement with Community Foundation for Surrey for just under £1.0m on a match funded basis and £0.6m is currently being distributed to successful bidders from round 1 based on approvals previously granted by the Committees in Common. After taking into account costs associated with the management of the MHIF of £0.1m, £8.8m remains in the fund to be spent. If the three recommendations set out in this paper are agreed, there would be £5.6m of the MHIF to be used for future rounds of bidding from non-statutory organisations.

1.2 Support for Service Enhancements

- 1.2.1 The ambition of the MHIF was to bring new capacity into the system and support innovative approaches to addressing the rising demand on mental health services. Focusing on preventing mental ill health will have a long-term impact on reducing need and demand on mental health services. Supporting organisations to deliver these innovative approaches will support the statutory services in place and lead to a diversity in approach to mental ill health prevention.
- 1.2.2 Through Round 1 of the MHIF process, it became clear there were many bids which came forward delivering outstanding benefits for the residents of Surrey,

but which did not meet the criteria of the MHIF. The panel recognised there was a compelling case for funding the extension and expansion of some current prevention and early intervention programmes and recommended that a solution was found to enable that flexibility whilst not losing the benefits of the innovation fund.

1.2.3 The panel did not want to set up a process of having disjointed contracts by approving extensions or expansions of contracts through the MHIF with substantive contracts being held by commissioning managers, but instead wanted to ensure contracts are managed in a holistic and measured way.

1.2.4 In order to ensure appropriate governance and audit trail, we are seeking permission to use £2m of the MHIF to support the expansion or extension of existing and/or new services in line with the following:

- It is proposed that £1m is made available for our integrated adult commissioning service and £1m is made available for our integrated children's commissioning service to use, but that these teams take a fully holistic view of the individual's pathway and work with colleagues across Public Health and other areas to ensure the services they commission are fully representative of an individual's needs.
- Commissioning teams must work with Place leads to identify what specific, local, needs there are around Mental Health Prevention and commission enhancement to services which meet the needs of local residents.
- The funding will be used for an enhancement of existing services in place in order to ensure there is a low risk of the main service becoming destabilised when the funding envelope is reached. In addition, the funding may be used for new services.
- Teams will utilise the JSNA to identify, and assess the impact of, the right commissioned services to extend or expand.
- The funding is not to be used to support delivery of "Business As Usual" of existing commissioned services.
- The service enhancement will have a clear evidence base of delivery and impact and be deemed by the commissioning teams to deliver outstanding outcomes for the residents of Surrey Heartlands areas.
- The service enhancement will align with the criteria and principles of the MHIF which includes:
 - The service enhancement will deliver against Priority 2 of the Health and Wellbeing Strategy: "supporting people's mental health and emotional well-being by preventing mental ill health and promoting emotional well-being."
- This is a one-off agreement and the funding is not recurrent, therefore the schemes supported using this funding must either have ongoing funding identified, or recognise they will need to step-down once the funding envelope has been reached.
- There is existing commissioning, contract and data support in place to manage the services and outcomes.

1.3 Approvals and Reporting

1.3.1 The funding needs to be committed within 12 months of Committees in Common approval.

1.3.2 Lead sponsors for this funding within the commissioning teams will be:

- Director of Integrated Children's Commissioning
 - Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning
- 1.3.3 Place Collaboratives would have approved the projects proposed to be commissioned by the Integrated Commissioning teams.
- 1.3.4 There will be Elected Member involved in approving the projects proposed to be commissioned by the Integrated Commissioning teams.
- 1.3.5 Final approval of what the £2m will be spent on will be taken by the Executive responsible for the Mental Health Investment Fund – Rachel Crossley (Joint Executive for Public Service Reform) in line with the previous delegation of decision making for the MHIF approved by the Committees in Common.
- 1.3.6 Ongoing reporting against these projects will be reported to the MHIF manager with oversight and governance of these additional programmes taken by the MHPODB in line with existing schemes. We will look to use an outcomes based model of evaluating these projects

1.4 Support for School Based Needs Intervention Programme

- 1.4.1 We wish to use £1.2m of the MHIF to invest in a 2-year school-based needs intervention programme which delivers against the criteria of Priority 2 of the HWB strategy, one of our priority populations and aligns with the criteria of the MHIF. This project will accelerate the mental health provision going into primary schools, and link further with the school-based needs team by having one or more additional Early Intervention Coordinators to work specifically in Primary schools across all of Surrey.
- 1.4.2 This will be delivered through a variation to an existing contract which is jointly delivered by Surrey Heartlands ICB and Surrey County Council. £1.2m of the MHIF will be ring-fenced to deliver this programme. As the lead commissioner, Surrey Heartlands ICB will deal with the contract variation and oversee delivery of the service.

1.5 Conclusion

- 1.5.1 The MHIF was set up based on the principles of enabling Surrey residents to access services which supported people's mental health and emotional well-being by preventing mental ill health and promoting emotional well-being. Based on learning from the first round of bidding, we have put forward the above two proposals as a way of enabling Surrey residents to truly have access to services which will work for them; both meeting the needs identified, and closing the gaps identified, from the first round of funding.
- 1.5.2 The benefits of agreeing to this proposal are significant: we will be ensuring more of the *right* services are supported and therefore enable Surrey residents to access support which we know works for them. The risk of agreeing with this proposal is low: there will still be £5.6m of the MHIF available for future rounds.

2. Consultation:

- 2.1 Members of the Surrey Heartlands Contracting, Commissioning and Commercial Committee has reviewed this proposal and endorsed its recommendations.
- 2.2 No public engagement/consultation is required.

2.3 In developing this proposal, the following stakeholders have been consulted:

- Integrated Adults and Children’s commissioning teams
- Members of the SCC Executive Team
- Members of the Surrey Heartlands Executive Team
- Members of Commissioning Collaborative
- Elected Members (via draft reports meeting and Cabinet Members on the assessment panel)

3. Risk Management and Implications:

Risks relating to these proposals are as follows:

Type of risk	Risk	Implication	Mitigation
Non-financial	By not agreeing to the SWP use of funds additional MH support will not be provided to schools across Surrey	Significant implication to the support provided by schools to children	Status-quo maintained
Non-financial	Money used by the commissioning teams is not spent on services appropriate to the core purpose of the MHIF or relevant to Place	The fund is used to support "business as usual" services or used to support services not relevant to local priorities.	Place Collaboratives have to approve the commissioned services and Exec Lead for MHIF has to approve the commissioned services assuring themselves that all criteria has been met and the services are truly “extensions or expansions”.
Financial	There will be limited funds available to be spent on remaining MHIF bidding rounds	Reduced amount available for small-scale innovative programmes	There will still be £5.6m available for use in bidding for the MHIF in addition to the funds already committed in R1
Financial	By not proceeding with utilising some of the MHIF for commissioned extensions/enhancements, we will be flooding the market with small-scale VCSE schemes with limited capacity for onward funding.	Successful programmes may have to stop as substantive funding not available	Enable commissioning teams to support services with a clear evidence base.

4. Financial and ‘Value For Money’ Implications

- 4.1 All approved expenditure will come out MHIF funds which are held in SCC’s reserves. As set out in the paper, £1.7m has already been agreed against approved projects and associated costs and if recommendations in this report are approved, there will be further commitments of £3.2m leaving £5.6m of funds remaining for round 2.
- 4.2 It is expected that the projects funded out of the MHIF will have a range of whole system benefits through investment into preventative services therefore requiring less expenditure on mental health treatment and support services in subsequent years than would otherwise be required while also improving outcomes for Surrey residents. It will be important for the Mental Health Improvement Delivery Board to closely monitor the delivery of targeted outcomes and associated benefits.

5. Section 151 Officer Commentary

- 5.1 Significant progress has been made in recent years to improve the Council’s financial resilience and the financial management capabilities across the organisation. Whilst this has built a stronger financial base from which to deliver our services, the increased cost of living, global financial uncertainty, high inflation and government policy changes mean we continue to face challenges to our financial position. This requires an increased focus on financial management to protect service delivery, a continuation of the need to be forward looking in the medium term, as well as the delivery of the efficiencies to achieve a balanced budget position each year.
- 5.2 In addition to these immediate challenges, the medium-term financial outlook beyond 2023/24 remains uncertain. With no clarity on central government funding in the medium term, our working assumption is that financial resources will continue to be constrained, as they have been for the majority of the past decade. This places an onus on the Council to continue to consider issues of financial sustainability as a priority, in order to ensure the stable provision of services in the medium term.
- 5.3 In this context the Section 151 Officer can confirm that the remaining £8.8m of MHIF monies not yet committed are held in the Council’s reserves and subject to Committees in Common approval, £3.2m of this funding will be deployed to implement the proposals set out in this paper leaving £5.6m for future deployment. The Section 151 Officer recognises that effective deployment of MHIF monies should have whole system benefits that would support financial sustainability across the system as well as delivering improved outcome for residents. The Section 151 Officer would emphasise the importance of tracking the impact of the deployed MHIF monies so learning can be used to ensure future allocations maximise whole system benefits and value for money.

6. Legal Implications – Monitoring Officer

- 6.1 Regulation 72 of The Public Contracts Regulations 2015, as amended, (PCRs) enables the Council to modify contracts without a new procurement process.
- 6.2 Rule 2.7 of the Procurement and Contract Standing Orders states that any procurement, including extensions and variations to Contracts set out in the Annual Procurement Forward Plan and approved by Cabinet, is deemed authorised irrespective of the Contract value, and must be advertised, awarded

and signed/sealed in line with table 2.7.a columns F-J. Any procurement not authorised as above must be authorised in accordance with table 2.7.a Summary table column E.

- 6.3 The Council will work with the various parties to the existing contracts so that the various contracts can be varied in line with Regulation 72 of the PCRs and in accordance with the Council's and Surrey Heartlands ICB's governance procedures. Any new services will be procured in accordance with the Council's and Surrey Heartlands ICB's governance procedures.
- 6.4 Legal Services will advise and assist, as required, on the modifications/variations of the Council's existing contracts and the procurement of any new services.

7. Equalities and Diversity

- 7.1 The use of the MHIF is specifically being used to focus on priority populations and key neighbourhoods specified in the Health and Wellbeing Strategy.
- 7.2 Any relevant commissioned services will need to complete an EQIA.

8. Other Implications

- 8.1 None other than those set out in the main body of the report.

Consulted:

Committee name: Surrey Heartlands Commissioning, Contracting and Commercial Committee

Meeting date: 12/06/2023

Outcome: Agreed

Committee name: Surrey-wide Commissioning Collaborative

Meeting date: 26/05/2023

Outcome: agreed based upon agreement at CCC

Annexes:

None

Sources/background papers:

Health and Wellbeing Strategy: [Surrey Health and Well-being Strategy - update 2022 | Healthy Surrey](#)

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